



December 2016

## President's Notes By Jason Conner, CFE



near the end of this newsletter.

Our December social will be held on Thursday, December 15. This luncheon is for members only and it is free. Instead of paying for lunch, we ask that you consider submitting a monetary (check or cash only) donation to Second Harvest Food Bank. All attendees at the social will receive free gift wrap. As a reminder, no CPE is provided at this event.

I hope that whatever holiday you may celebrate is filled with love and joy. Until next time, happy Chrismahanukwanzakah and happy Festivus for the rest of us.

"I wish you a hopeful Christmas. I wish you a brave new year. All anguish, pain, and sadness leave your heart and let your road be clear."

I look forward to seeing everyone on December 15!

We've reached the 50 yard line on the chapter year and we still have the ball. We have three CPE luncheons, two socials, and one annual conference ahead. I suppose the goal line is the global fraud conference. Speaking of which – December is the last month to earn points toward winning an all-expense paid trip to the 2017 ACFE Global Fraud Conference held in sunny Nashville, Tennessee! You have until February 15, 2017, to submit your points tally. Details can be found

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## CFE Prep Course Giveaway

The Middle Tennessee Chapter, ACFE, has a drawing each year to give away a CFE Exam Prep Course, valued at \$745 (member price) to a chapter member who is not yet a CFE. To be eligible:

1. Contestant must be a member of the Middle Tennessee Chapter of the ACFE, in good standing for at least six (6) months (prior to the date of the drawing).
2. The Contestant must have not yet earned their CFE certification.
3. The Contestant must be eligible and willing to meet all requirements to become a Certified Fraud Examiner and sit for the CFE exam by December 31<sup>st</sup> of the year in which the contestant is determined to be the winner of the contest and receives the prep course.
4. Should it be determined the winning Contestant has not met the requirements set forth above, the winning contestant must reimburse the Chapter for the cost of the prep course by January 31<sup>st</sup> in the year following the drawing (i.e. Contestant wins the prep course in June 2016; reimbursement would be due January 2017).



### To Enter:

All those who are eligible and agree to the terms of the drawing should contact [Mark.Ingram@tn.gov](mailto:Mark.Ingram@tn.gov) to enter the drawing and submit the *CFE Exam Prep Course Giveaway Contest, Agreement to Terms and Conditions* form no later than June 1<sup>st</sup>.

## CPE Certificates

How do attendees to events get a CPE certificate? Certificates are emailed out after the event. If you did not get a certificate, it may be that you did not pay, failed to sign in at the event, or gave a wrong email address. Please remember to update your information on the new chapter website to ensure that you will receive your certificate promptly.



Please email [info@middletennesseecfe.org](mailto:info@middletennesseecfe.org) to request a copy of your CPE certificate.

## Event Sign-In Sheets



Remember to complete the sign-in sheet at the event registration table to be eligible to receive your CPE credits and certificate. The Chapter will email your CPE certificate to you after the event. Once the event has ended, the sign-in sheets are completed. Signatures of the attendees on the sign-in sheet will be the only valid evidence of attendance. If you do not sign in, you waive your right to receive CPE credits.



## Important Information Regarding CPE Suspensions



According to <http://www.acfe.com/myannouncements.aspx>, beginning January 1, 2015, CFEs with five or more years of CPE suspensions will be placed into Associate member status. Should these individuals want to reinstate the CFE credential they will be required to take the CFE Exam. If you have any questions about this new requirement, contact the ACFE at 1-800-245-3321. If a CFE does not certify compliance on an annual basis, their credential will be placed into suspension. Suspended status prohibits individuals from representing themselves as CFEs to the general public and using the credential in any form.

## Chapter Scholarships

Our chapter gives away thousands of dollars in scholarships each year to deserving students. Please see our chapter website at

<https://middletennesseecfe.wildapricot.org/Scholarships> for more information.



## Social Media



Our chapter is now on social media! We are on Facebook at [www.facebook.com/ACFENashville](http://www.facebook.com/ACFENashville) and on Twitter @AcfeNashville. Please like and follow us! A big thanks to Board Member-at-Large Barry Pruitt for getting us set up. The Chapter plans to set up a LinkedIn page as well in the near future.

## Important Meeting Information

### Luncheon Reservation/Cancellation Policy—Please Take Note!



Please be sure you make reservations for the luncheons prior to attending. We need the reservations to plan appropriately for our attendees and to eliminate confusion at the luncheons. You will receive a confirmation email after you submit your reservation.

Luncheons are \$10.00 for members who make their reservations by the reservation deadline, usually the COB one week prior to the luncheon. For members who make a reservation but do not attend or call to cancel, the cost is \$20.00. Individuals who attend without making a reservation will also be charged \$20.00.

To cancel your reservation and avoid being invoiced for the event, you must notify the reservationist at [mary.cole@nashville.gov](mailto:mary.cole@nashville.gov) before the reservation deadline (usually one week prior to the date of the event). If you cancel after the deadline or fail to appear at the event, you will be invoiced for the full per-attendee cost, including other fees that apply as deemed appropriate by the Board. Any pre-paid fees that you have will be applied to the invoiced amount.

Any invoices that are unpaid after 60 days will result in the suspension of membership in the Middle Tennessee Chapter under the current Chapter Bylaws Section 3.09, Non-payment of Dues\*. As a result of suspension, any reservations you make for future events will not be **ACCEPTED** and you will not be allowed to attend Chapter luncheons or take advantage of member benefits until your outstanding invoices are paid.

We typically have a waiting list for our events, so if you must cancel your reservation, **PLEASE** notify the reservationist at [mary.cole@nashville.gov](mailto:mary.cole@nashville.gov) as soon as possible, or you may have someone attend in your place to avoid being invoiced for the luncheon. If you have someone take your place, you must notify the reservationist or have the substitution notify the reception/sign-in table at the luncheon when signing-in.

Other exceptions may apply in extreme situations (i.e. death of a family member) and will be reviewed on a case by case basis at the discretion of the Chapter Board at the member's request.

Members, if you are inviting nonmembers to attend who are not first time attendees, please be sure that they are fully aware of their costs and our cancellation and invoicing policy. First-time guests eat free. After a guest's first visit, he or she will be charged \$20.00 according to the non-member fee schedule. No Free Guests are allowed at joint luncheons, due to elevated costs, or Member Benefits Events, such as the December Luncheon or January Member Benefit Training Day.

If you have any questions concerning the luncheon costs or the Chapter's cancellation policy, please feel free to contact Mark Ingram, Chapter Treasurer at [mark.ingram@tn.gov](mailto:mark.ingram@tn.gov).

## New Members

We would like to welcome the following new members to our chapter:

Kevin Brown  
Gail Demonbreun  
Daphne Enfinger  
Mary Jackson  
William Sweeten  
Jacqueline Yokley

Metro Government of Nashville and Davidson County  
TN Dept. of Human Services  
Returning member  
State of Tennessee  
TN Dept. of Commerce and Insurance  
TN Dept. of Human Services



## November Luncheon Minutes



President Jason Conner called the meeting to order. He recognized the veterans present and thanked them for their service. He noted that it was National Fraud Week. Jason reminded attendees to be sure and sign in to receive CPE. He also asked attendees to make sure they had a parking pass in their vehicle. He asked anyone who was interested in becoming a chapter member to see a current chapter member. He noted that the chapter would frame a member's CFE certificate if the member became a CFE after joining the chapter. Jason asked members to introduce their guests. Bob McCloud introduced the speaker, Jim Wilson, of Wilson & Wilson PC.

Mr. Wilson gave a presentation titled "Hidden in Plain Sight." Ralph Parker won the door prize. Jason asked any chapter members who were interested in speaking at a luncheon to contact Suzzie Singleton. He reminded everyone that the social was December 15 and was open to members only, and the annual conference would take place March 6-7, 2017. He wished everyone a happy Thanksgiving. The meeting was then adjourned.





## December Luncheon Information



We will hold our December luncheon on Thursday, December 15, 2016, at 11:30 am in the Susie Gray Dining Hall at the Scarritt-Bennett Center. Scarritt-Bennett is located at 1008 19<sup>th</sup> Avenue South, Nashville, TN 37212. Directions are available at <http://www.scarrittbennett.org/about/maps-directions/>

## Important New Parking Information

Due to issues with unauthorized parking by Vanderbilt students, **Scarritt-Bennett is now requiring parking passes for those attending events on its campus.** Scarritt-Bennett asked that our luncheon attendees place the parking pass at the end of this newsletter on their dashboard when parking at Scarritt-Bennett Center. You can also download the parking pass at

<http://www.middletennesseecfe.org/resources/Documents/Luncheon%20parking%20pass%20PDF.pdf>.

This is effective immediately for the November luncheon, and you can use the same pass for subsequent luncheons. Please note that this pass does not guarantee parking will be available. Scarritt-Bennett staff will begin taking license plates and towing repeat offenders without an identifiable pass.

Scarritt-Bennett visitor parking is available in Parking Lot A or Parking Lot B. Please be aware that parking can be limited due to other events held on the same day as ours. Other parking options include the Wesley Place Garage on Scarritt Place between 19<sup>th</sup> and 21<sup>st</sup> Avenues or the meters along 19<sup>th</sup> Avenue. Approximate prices are \$1.00 per half hour and the parking meters are \$1.50 per hour in the Central Business District. Members may want to consider carpooling or bringing cash or change to pay for parking if necessary.



## December Social



As a Member of the Middle Tennessee Chapter, ACFE, your registration for the December Social is absolutely free; however, as you register for the December Social, please consider those in our community in need, especially at this time of year.

Each year, the members of the Middle Tennessee Chapter, ACFE open their hearts and wallets to Second Harvest Food Bank of Middle Tennessee. We ask that each member consider donating the normal \$10.00 luncheon fee or more to the Second Harvest Food Bank of Middle Tennessee at the December Social.

Second Harvest has told us that monetary gifts are the most effective and efficient way for Second Harvest to fight hunger. For every \$1 donated, Second Harvest can provide four meals to feed hungry people in our community.

Last year our Chapter Members donated over \$600.00, or 2,400 meals, to Second Harvest. **Let's see if we can top that this year!!!**

All donations will be accepted at the luncheon. Please make checks payable to Second Harvest Food Bank.

For more information on Second Harvest, please visit their website at <https://secondharvestmidtn.org/>.





## Member Spotlight

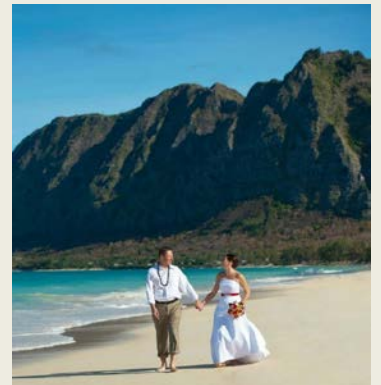
### Carrie Weidner, CFE, CPA, CIA, CMA



I was 18 when I started my first “real” job working in an office for the largest wholesale plant grower and distributor in Florida. I was working there full time while pursuing a Bachelor’s degree in Psychology. It was my first taste of the business world and I was eager to learn more about the language of business and the functions of leadership while I progressed from a front desk receptionist to a production planning manager in my 10 years with the company. It wasn’t until my last semester before graduation that I decided to pursue these interests with a Master’s degree in Accounting. This decision required me to complete almost two years of undergraduate courses to meet the pre-requisite requirements and while it was a lot of extra work, it was a decision I have never regretted. I knew it would open many doors. My years studying human behavior were not a loss either, as a leader it has made me more attuned to my employees and helped me to manage them as individuals for their own success. I have also benefitted in my work as an auditor, compliance manager and fraud examiner, where that knowledge has been just as important as the facts.

After obtaining my Masters in Accounting, I spent the next year studying for the CPA exam. Like most CPA’s, I had to choose my path: Tax, Audit or Corporate Accounting? My interest in behavior and investigation led me to choose an Audit career. I was offered a job as an internal auditor at a large global engineering company and that started my education in the corporate world (my previous employer was a closely held family business). As my career progressed from Auditor to Senior Auditor to Financial Analyst to the Head of Internal Audit and Compliance for North America, I continued to pursue additional certifications as a way to both prepare me for each new role and to continue on my path of lifelong learning, earning the credentials of Certified Internal Auditor, Certified Management Accountant and finally Certified Fraud Examiner.

Around this time I also discovered a love for hiking and backpacking, which was difficult to do in South Florida where the only mountains are manmade and not conducive for enjoying the outdoors! Luckily, I met my wonderful husband and relocated to Nashville where I have happily resided for the last 6 years. This relocation required another career change and I found myself again developing a new skillset working for the Tennessee Department of Revenue as an Audit Manager. I have met some amazingly talented people and have learned a great deal about the public sector. I consider myself immensely lucky to have worked for several brilliant and positive change makers over the years that I am proud to consider mentors and friends, and hope to pass that knowledge on to future teams I manage and am involved in.



## Wiggle It, Jiggle It, Yank On It and Push It!

### By Barry S. Pruitt, CFE, CFI, CCTA



**Skimming Device**

Twenty years ago, skimming meant taking money or merchandise from your employer or a business by “skimming off the top.” Today, skimming has a whole new meaning. Skimming now employs electronics and tactics that elude detection in order to capture your credit card information. As technology has become smaller, more sophisticated, and less expensive, credit card thieves have developed devices that steal credit card data. A credit card skimmer is a portable capture device that is attached in front of or on top of the legitimate card scanner. The skimmer records the stored data from the card’s magnetic stripe as you insert your credit card into the real scanner. Credit card thieves often temporarily affix the card skimmer device to gas pumps, ATMs, or other convenient self-service point-of-sale terminals. The bad guys prefer gas pumps and ATMs because it is easy to retrieve their skimmer and these locations generally receive lots of traffic.

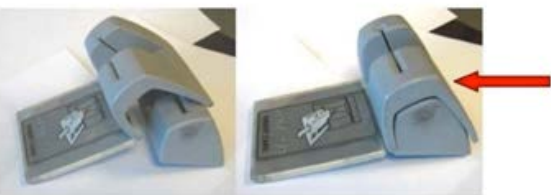
So how do I protect my credit card? The best advice is to pay attention. Since a skimming device is typically secured with double-sided tape, “**wiggle it, jiggle it, yank on it, and push on it.**” You’re not going to break anything. Actual readers are solidly constructed and don’t have loose parts. Give the gas pump or ATM a bit of scrutiny before using it. Does it look like the others nearby? Are there any strange looking pieces that bulge out? If anything seems out of place, trust your instincts, don’t use it. Find another.

Finally, always cover your hand when entering your PIN! It’s a really easy thing to do. This one step will ensure the stolen debit card numbers are worthless. Keep an eye on your account activity. Monitor your account balance and report any suspicious transactions immediately if you suspect that your card may have been compromised.



The real card reader slot.

The capture device



**ATM Skimming Device**



**Gas Pump Skimming Device**

## Middle Tennessee ACFE Chapter Library

Did you know that the Middle Tennessee Chapter has a library of fraud-related books that are available to members? To check out books, contact Suzanne Smotherman, chair of the Library Committee, at (615) 253-2020 or [Suzanne.Smotherman@tn.gov](mailto:Suzanne.Smotherman@tn.gov). The library is currently housed on the 16<sup>th</sup> floor of the James K. Polk building.



## Member Spotlight Volunteers Needed



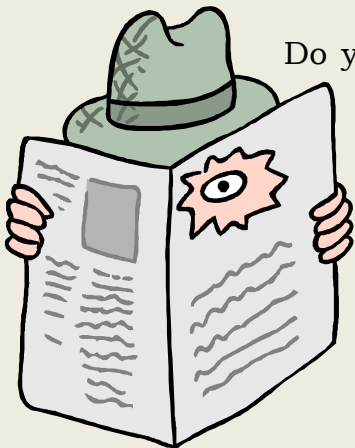
The Newsletter Committee is looking for volunteers to be featured in the Member Spotlight! If you would like to volunteer, please contact a member of the Newsletter Committee. It's a great way to introduce yourself to the chapter!

## Speaker Search

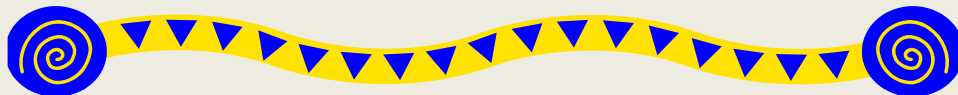
Our chapter is always on the lookout for speakers for luncheons, the Member Benefit Day, and the Annual Fraud Conference. If you know of someone who might be willing to speak, please contact the chapter Training Director, Suzzie Singleton, at [Suzzie.Singleton@cot.tn.gov](mailto:Suzzie.Singleton@cot.tn.gov).



## Newsletter Articles



Do you have a great article to contribute to the Middle Tennessee Chapter, ACFE newsletter? If so, we would love to hear from you! Please contact a member of the Newsletter Committee with your ideas and articles. Remember, you receive points for your articles that count toward the trip to the National ACFE conference! Also, if you note any corrections that need to be made, please contact one of us.





## National Conference Contest Points System



**Congratulations to Melinda Weir, who won an all-expense paid trip to the 2016 national conference, which was held in Las Vegas, Nevada.** Start compiling your points for the 2017 national conference, which will be held right here in Nashville! To be eligible for the contest, you must be a member of MTACFE, in good standing, for at least 12 months, and you must have attended a prior MTACFE annual fraud conference. Submit a breakdown of your total points earned between January 2016 and December 2016 to [mark.ingram@tn.gov](mailto:mark.ingram@tn.gov) by February 15, 2017. Please have supporting documentation available for your points.

<u>Category</u>	<u>Points</u>
Attending Monthly Chapter Meeting	1 point per meeting
Publish Article in Chapter Newsletter	2 points
Sponsoring a New Member	2 points per new member
Publish member profile in Chapter Newsletter	1 point
Contribution to “Been There, Said That, Done That”	1 point/contribution/month
Publication of Case Results	2 points
Participating as a speaker in the Chapter Speaker’s Bureau	2 points per engagement
Publication of an article in the Association’s <i>Fraud Magazine</i>	3 points
Attending the Chapter’s 19 <sup>th</sup> Annual Conference	2 points
Service on Chapter Committee	2 points



## ACFE Middle Tennessee Chapter 2016- 2017 Chapter Officers, Board Members, and Committee Members

### CHAPTER OFFICERS AND BOARD MEMBERS

<b>President</b>	Jason Conner, CFE	747-5398	<a href="mailto:jason.conner@cot.tn.gov">jason.conner@cot.tn.gov</a>
<b>Vice-President</b>	Kesha Thomas, CFE, MCJ	747-5397	<a href="mailto:kesha.thomas@cot.tn.gov">kesha.thomas@cot.tn.gov</a>
<b>Past President</b>	Nathan Abbott, CFE, CISA, EA	401-7841	<a href="mailto:nathan.abbott@cot.tn.gov">nathan.abbott@cot.tn.gov</a>
<b>President Emeritus</b>	Dennis Dycus, CFE, CPA, CGFM	794-0836	<a href="mailto:dfdcpa@bellsouth.net">dfdcpa@bellsouth.net</a>
<b>Treasurer</b>	Mark Ingram, CFE	532-5060	<a href="mailto:mark.ingram@tn.gov">mark.ingram@tn.gov</a>
<b>Secretary</b>	Melissa Boaz, CFE, CPA, CGFM, CGMA	747-5305	<a href="mailto:melissa.boaz@cot.tn.gov">melissa.boaz@cot.tn.gov</a>
<b>Training Director</b>	Suzzie Singleton, CFE, CGFM	401-3037	<a href="mailto:suzzie.singleton@cot.tn.gov">suzzie.singleton@cot.tn.gov</a>
<b>Member at Large</b>	Andrew Hawkins, CFE	401-7743	<a href="mailto:andrew.hawkins@cot.tn.gov">andrew.hawkins@cot.tn.gov</a>
<b>Member at Large</b>	Barry Pruitt, CFE, CFI, CCTA	270-780-2971	<a href="mailto:bpruitt@houchensindustries.com">bpruitt@houchensindustries.com</a>
<b>Member at Large</b>	Sharon Matheny, CGFM	744-4326	<a href="mailto:sharonmatheny@hotmail.com">sharonmatheny@hotmail.com</a>

### COMMITTEE CHAIRS AND MEMBERS

<b>Website</b>	Nathan Abbott, CFE, CISA, EA <b>(Chair)</b>	401-7841	<a href="mailto:nathan.abbott@cot.tn.gov">nathan.abbott@cot.tn.gov</a>
<b>Library</b>	Suzanne Smotherman, CFE, CPA <b>(Chair)</b>	253-2020	<a href="mailto:suzanne.smotherman@tn.gov">suzanne.smotherman@tn.gov</a>
	Melissa Boaz, CFE, CPA, CGFM, CGMA	747-5305	<a href="mailto:melissa.boaz@cot.tn.gov">melissa.boaz@cot.tn.gov</a>
<b>Newsletter</b>	Melissa Boaz, CFE, CPA, CGFM, CGMA <b>(Chair)</b>	747-5305	<a href="mailto:melissa.boaz@cot.tn.gov">melissa.boaz@cot.tn.gov</a>
	Jennifer Whitsel, CFE, CPA, CGMA	747-5265	<a href="mailto:jennifer.whitsel@cot.tn.gov">jennifer.whitsel@cot.tn.gov</a>
	Melinda Weir, CFE	532-0955	<a href="mailto:melinda.weir@tn.gov">melinda.weir@tn.gov</a>
<b>Hospitality</b>	Mary Cole, CFE, CPA, CGFM <b>(Chair)</b>	862-6407	<a href="mailto:mary.cole@nashville.gov">mary.cole@nashville.gov</a>
	Nicolette Hudson	747-5293	<a href="mailto:nicolette.hudson@cot.tn.gov">nicolette.hudson@cot.tn.gov</a>
	Judy Tribble, CFE, CPA	253-1760	<a href="mailto:judy.tribble@tn.gov">judy.tribble@tn.gov</a>
	Linda Ciprich, CFE, CIA	366-4441	<a href="mailto:linda.ciprich@tbr.edu">linda.ciprich@tbr.edu</a>
<b>Membership</b>	Demetra Pulley, CFE, MBA/HRM, CICA <b>(Chair)</b>	327-6424	<a href="mailto:dpulley@mmc.edu">dpulley@mmc.edu</a>
	Kesha Thomas, CFE, MCJ	747-5397	<a href="mailto:kesha.thomas@cot.tn.gov">kesha.thomas@cot.tn.gov</a>
	Nicolette Hudson	747-5293	<a href="mailto:nicolette.hudson@cot.tn.gov">nicolette.hudson@cot.tn.gov</a>
	Tom Stoquert, CFE, MBA	507-6996	<a href="mailto:thomas.e.stoquert@tn.gov">thomas.e.stoquert@tn.gov</a>
	Jessica Scouten, CFE, CPA, MAFF	346-2436	<a href="mailto:jscouten@kraftcpas.com">jscouten@kraftcpas.com</a>
<b>Scholarship/ Outreach</b>	Scarlet Sneed, CFE, CPA, CGFM <b>(Chair)</b>	747-5243	<a href="mailto:scarlet.sneed@cot.tn.gov">scarlet.sneed@cot.tn.gov</a>
	Danny Hall, CFE	741-4314	<a href="mailto:danny.hall@tn.gov">danny.hall@tn.gov</a>
	Phil Job, CFE, CPA	401-7895	<a href="mailto:phil.job@cot.tn.gov">phil.job@cot.tn.gov</a>
	Bridget Carver, CFE <b>(Chair)</b>	401-7959	<a href="mailto:bridget.carver@cot.tn.gov">bridget.carver@cot.tn.gov</a>
	Melissa DeBerry, CFE	747-5214	<a href="mailto:melissa.b.deberry@cot.tn.gov">melissa.b.deberry@cot.tn.gov</a>
<b>Job Placement</b>	Amanda Cain, CFE	747-5364	<a href="mailto:amanda.cain@cot.tn.gov">amanda.cain@cot.tn.gov</a>
<b>Historic</b>	Britt Wood, CFE, CPA, CGFM, CISA, ACDA <b>(Chair)</b>	401-3006	<a href="mailto:britt.wood@cot.tn.gov">britt.wood@cot.tn.gov</a>
	Cindy Vaughn, CFE	428-0969	<a href="mailto:cynthia.vaughn@tn.gov">cynthia.vaughn@tn.gov</a>
	Vincent Finamore, CFE	401-7898	<a href="mailto:vincent.finamore@cot.tn.gov">vincent.finamore@cot.tn.gov</a>
<b>Nominating</b>	John Gullett, CFE, CPA, LNHA <b>(Chair)</b>	225-1814	<a href="mailto:jgullett@tsvh.org">jgullett@tsvh.org</a>
	Britt Wood, CFE, CPA, CGFM, CISA, ACDA	401-3006	<a href="mailto:britt.wood@cot.tn.gov">britt.wood@cot.tn.gov</a>
	Andrew Hawkins, CFE	401-7743	<a href="mailto:andrew.hawkins@cot.tn.gov">andrew.hawkins@cot.tn.gov</a>
<b>Social Media</b>	Barry Pruitt, CFE, CFI, CCTA <b>(Chair)</b>	270-780-2971	<a href="mailto:bpruitt@houchensindustries.com">bpruitt@houchensindustries.com</a>
	Teri Williams	782-3953	<a href="mailto:twilliam@nashville-mdha.org">twilliam@nashville-mdha.org</a>
	Kristina Straumfjord, CFE	224-0832	<a href="mailto:kristina.straumfjord@mapcoexpress.com">kristina.straumfjord@mapcoexpress.com</a>
	Jessica Scouten, CFE, CPA, MAFF	346-2436	<a href="mailto:jscouten@kraftcpas.com">jscouten@kraftcpas.com</a>
	Danielle Gwin, CFE	401-3038	<a href="mailto:danielle.gwin@cot.tn.gov">danielle.gwin@cot.tn.gov</a>
<b>Conference</b>	Bob McCloud, CFE, CGFM	747-5210	<a href="mailto:bob.mccloud@cot.tn.gov">bob.mccloud@cot.tn.gov</a>
	Mary Cole, CFE, CPA, CGFM	862-6407	<a href="mailto:mary.cole@nashville.gov">mary.cole@nashville.gov</a>

**NOTE: Chapter officers and board members comprise the Annual Fraud Conference Committee**

## Contact Us



### **Middle Tennessee Chapter, Association of Certified Fraud Examiners:**

Email: [info@middletennesseecfe.org](mailto:info@middletennesseecfe.org)

Website: [www.middletennesseecfe.wildapricot.org](http://www.middletennesseecfe.wildapricot.org)

Mailing address: P.O. Box 198361  
Nashville, TN 37219

Follow MTACFE in social media:



[www.facebook.com/ACFENashville](http://www.facebook.com/ACFENashville)



[www.twitter.com/acfenashville](http://www.twitter.com/acfenashville)

### **Association of Certified Fraud Examiners Headquarters:**

Email: [memberservices@ACFE.com](mailto:memberservices@ACFE.com)

Website: [www.acfe.com](http://www.acfe.com)

Mailing address: The Gregor Building  
716 West Avenue  
Austin, TX 78701

Phone: 800-245-3321

512-478-9000

Fax: 512-478-9297

Follow the ACFE in social media:



<https://www.linkedin.com/groups?mostPopular=&gid=66889>



<https://www.facebook.com/AssociationofCertifiedFraudExaminers>



<https://twitter.com/TheACFE>



<https://www.youtube.com/user/TheACFE>





**Scarritt-Bennett Center**



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